

New Course Proposal

Title of Proposal: _____

Sponsoring Department(s): _____

Date of Department Review and Approval: _____

Signature(s) of Sponsoring Chair(s)/Date: _____

Dean's Preliminary Review:

College: ☐ CAS ☐ LCHS ☐ KSOM

Proposal: ☐ Complete
☐ Satisfies University of Scranton Curricular Requirements
☐ Consistent with College Goals/Mission
☐ Additional preliminary comments below

[illegible]

Dean's Signature/Date: _____

Additional Signatures (i.e. Department Chairs/Program Directors of Impacted Programs and/or of the Library):

[illegible]

Course Title: _____

** 26 character limit includes spaces, special characters and attributes in parentheses.*

Course Number: _____ **Date of Initial Offering:** _____

Semester Year

Credit Hours: _____ **Format:** ☐ lecture ☐ lab ☐ other: _____

Frequency: ☐ Annual ☐ Each semester ☐ Other: _____

Characteristics (check all that apply):

Is enrollment restricted to certain student(s)? ☐ Yes ☐ No

** If yes, please name the group(s) of students and provide a rationale below.*

Are you seeking GE Attribute(s)? ☐ Yes ☐ No

** If yes, a separate submission to CCC is required. Please see guidelines.*

Interdisciplinary*: ☐ Yes ☐ No

** Interdisciplinary courses must be team taught by instructors from different departments.*

Team Taught: ☐ Yes ☐ No

Catalog Description (50 word maximum):

Are there required prerequisites, corequisites, or concurrent courses? ☐ Yes ☐ No

* If yes, please list and provide the rationale for pre-requisites, corequisites or concurrent courses in the box below.

Are there similar courses being offered at the University? ☐ Yes ☐ No

* If yes, please list in the box below and discuss the extent of overlap.

Are special resources required (i.e. library, materials, facilities)? ☐ Yes ☐ No

* If yes, please list in the box below.

** Please note that if library resources are listed, please obtain the signature of the Department Chair of the Library.*

Required Attachments:

Please attach a syllabus and the assessment/evaluation-based course improvement mechanisms. Please make sure to adhere to the guidelines posted on the Provost's website.